



L3 001 GDPR Suneratech- Data Subject Access Request Form

Version- 1.3

Prepared By:	Sekhar Dasari
Approved By:	Data Protection Officer
Date:	18 June 2020

Document Revision History

PUBLICATION DATE	AUTHOR	REVISION NO	CHANGE DESCRIPTION
18 June 2020	Murali Krishna Dindi	1.0	Initial Version
01 Sep 2020	Murali Krishna Dindi	1.1	Reviewed & Approved by DPO
05 July 2022	Sekhar Dasari	1.2	No changes are made, Reviewed & Approved by DPO
24 May 2023	Sekhar Dasari	1.3	No changes are made, Reviewed & Approved by DPO



Confidentiality Statement	The data contained herein shall not be disclosed, duplicated, or used in whole or in part for any purpose other than to evaluate the proposal, provided that if a contract is awarded to this offer as a result of, or in connection with, the submission of these data, the propose shall have the right to duplicate, use or disclose the data to the extent provided in the agreement. The restriction does not limit the right to use information contained in the data if it is obtained from another source without restriction.
Security Statement	The information contained herein is proprietary to Sunera Technologies and may not be used, reproduced or disclosed to others except as specifically permitted in writing by Sunera Technologies. The recipient of this document, by its retention and use, agrees to protect the same and the information contained therein from loss or theft.
Suneratech Contacts	dpo@suneratech.com (Data Protection Officer)

Document Control

Title: Data Subject Access Request Form	
Document No	L3 001
Revision Status	1.3
Effective Date	18 June 2020
Last Review Date	24 May 2023
Approved by	Data Protection Officer
Author Name	Sekhar Dasari
Signature	Data Protection Officer
Date	24 May 2023





Contents

<u>1.</u>	PERSONAL IDENTIFICATIO	N	4
<u>2.</u>	RELATION TO SUNERATEC	н	4
<u>3.</u>	INFORMATION REQUEST	<u>4</u>	
<u>4.</u>	DECLARATION	<u>5</u>	
<u>5.</u>	ADDITIONAL NOTES	<u>5</u>	
6.	REFERENCES	6	





We at Suneratech take data privacy very seriously and actively work to keep your personal data secure. To contact Suneratech regarding your right for subject access to your data (regulated by the General Data Protection Regulation) please complete and submit this form to DPO@suneratech.com

1. Personal Identification

Category	Data subject
*Name	
*Surname	
*Email	
*Company Name	
*Mobile Number	
*Job Title	

2. RELATION TO SUNERATECH

Please select one:

□ A former employed	e at Suneratec	h
---------------------	----------------	---

☐ A current employee at Suneratech

☐ A customer or an employee of a customer to Suneratech

☐ A supplier or an employee of a supplier to Suneratech

3. Information Request

Individuals have the right to access their personal data and supplementary information. The right of access allows individuals to be aware of and verify the lawfulness of the information processing.

□ Withdraw consent

The GDPR includes a right for individuals to withdraw consent to processing of personal data relating to data subjects and wish to withdraw it.



^{*} mandatory fields



□ Access The GDPR includes a right for individuals to have inaccurate personal data rectified or completed if it is incomplete. Please include below in the "Additional Notes" the details of the information you would like to update.
□ Rectification Individuals have the right to request the restriction or suppression of their personal data. Please include below in the "Additional Notes" the details of the information you would like to restrict.
□ Erasure If certain conditions are met Suneratech is obliged to delete personal data of data subjects as per their request.
□ Restrict Processing The right to data portability allows individuals to obtain and reuse their personal data for their own purposes across different services. It allows them to move, copy or transfer personal data easily from one IT environment to another safely and securely without affecting its usability. Please include below in the "Additional Notes" the details of the information you would like to transfer.
□ Data Portability Individuals have the right to object to personal data processing based on legitimate interests or the performance of a task in the public interest/exercise of official authority (including profiling); object to direct marketing (including profiling); and to object to processing for purposes of scientific/historical research and statistics. Please include below in the "Additional Notes" the details of the information you would like to object.
☐ To Object GDPR gives individuals the right to object to the processing of their personal data at any time. This effectively allows individuals to stop or prevent Suneratech from processing their personal data.
4. Declaration
$\ \square$ I, the person identified in Section 1 of this document hereby request that Suneratech execute the Information Request identified in Section 3.
5. ADDITIONAL NOTES Additional Notes Enter any additional notes if necessary.
□ By checking this how you hereby agree to the data collection terms outlined in our Privacy Policy





6. REFERENCES

6.1 REFERENCES WITH POLICIES AND PROCEDURES

1. Data Subject Access Request Procedure





Sunera Labs











AUTOMATE | MIGRATE | INNOVATE









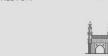
















HYDERABAD



USA | INDIA | SINGAPORE | UAE | CANADA

© 2023. All rights reserved. Suneratech and all other related logos are either registered trademarks of Sunera Technologies in the United States, and/or other countries.

All other company and service names are the proprietary of their respective holders and may be registered trademarks or trademarks in the United States and/or other countries.

